



NOVIEMBRE 10 & 11, 2021
COSTA RICA CENTRO
DE CONVENCIONES
SAN JOSÉ, COSTA RICA

ASSEMBLY SCHEDULE

ASSEMBLY

First day of assembly: November 8, 2021

Stands of 27 Meters or more: 12:00-24:00 hrs.

Stands of 9 Meters to 18 Meters: 16:00-24:00 hrs.

Second assembly day: November 9, 2021

Stands of 27 Meters or more: 06:00-24:00 hrs.

Stands of 9 Meters to 18 Meters: 06:00-24:00 hrs.

DISASSEMBLY

November 11, 2021

All sizes: 19:00-24:00 hrs

Any delay in set-up or dismantling will generate additional costs for the exhibitor. Be prepared to meet the defined times.

AREAS DELIVERY

- You will be able to start your set-up after the indicated time.
- If you paid for the basic assembly, you will find your booth assembled with the specified materials.

The decorating companies must contemplate in their designs agile assembly systems with finished, painted and self-supporting modules or elements, ready to be assembled on site. The exhibition area should not be used as a production workshop for each assembly. The exhibitor or the assembly companies shall be under the obligation to know, understand and disseminate these rules to all personnel directly or indirectly involved in the design, assembly, development and dismantling of the exhibition, and therefore shall be responsible for any situation or accident that may arise or derive from non-compliance with these rules at any stage of the process.

Please review the exhibitor's book carefully:

[EXHIBITOR'S BOOK SPANISH](#)
[EXHIBITOR'S BOOK ENGLISH](#)

THE MAXIMUM ALLOWED HEIGHT:

- For stands of 9 meters: the maximum height will always be 3 meters.

- For stands of 18 meters or more: walls limiting the visibility of other stands shall not exceed 3 meters.
- For stands of 18 meters or more: walls that do not limit or otherwise affect the visibility of other stands may be up to 5 meters, subject to authorization of the design by the organizing committee.
- For booths of 36 meters or more that want to make two-story structures with a terrace on the second floor, no wall should exceed 3 meters.

These designs must be approved by the organizing committee.

Send your designs to bzapata@latinpressinc.com y/o mcastano@latinpressinc.com

Please note: Exhibitors may not invade any space that is not authorized in the floor plan, or that has not been established by written authorization by the organizing committee. If this is the case, the organizing committee reserves the right to vacate or have said areas vacated without any responsibility. The dimensions of the spaces shown in the plan were designed to scale, but are guaranteed to be approximate.

The organizing committee reserves the right to make changes when necessary to meet the needs of the exhibition or exhibitors. No exhibitor shall rent, sublet or share all or part of the contracted space without the consent of the organizing committee.

The display or circulation of any product, brochure, accessory, souvenir, catalog or other object bearing the name or any other type of advertising of another company other than the exhibitor will not be allowed.

For more information on Logistics and Services, contact:

Bandy Zapata | Ext. 46
Customer Service
bzapata@latinpressinc.com

Milena Castaño | Ext. 42
Operations and Logistics Management
mcastano@latinpressinc.com



www.refriamericas.com